

# Accountor Go

## Additional Service Price List

	<b>unit price</b>
<b>Basic payroll accounting as a service</b>	27 € / payslip
<b>Payroll accounting by the client in the software</b> The Solo software solution includes Palkkaus.fi's payroll accounting software.	17 € / payslip
<b>E-invoices</b> (receiving and sending)	0,63 €
<b>Invoice sent by post via the print service</b>	2,56 €
<b>Checking for payment defaults</b>	2 € / check
<b>Minutes from a closure of account</b>	41 € / document
<b>Requisition of a change to tax prepayment</b>	41 €
<b>Annual information return on interest or dividends</b>	31 € / dividend beneficiary
<b>Other MyTax information returns: Withholding tax on dividends</b>	20 € / information return
<b>Late submission fee for accounting material</b> Please note: Accounting material must always be submitted by the 12th of the following month.	20 €
<b>Accrual basis accounting of intra-community supply</b>	27 € / VAT EU Recapitulative Statement
<b>Accrual basis accounting of intra-community acquisitions</b>	15 € / Purchase invoice
<b>Importation</b>	27 € / Customs clearance decision
<b>Export</b>	27 € / Export transaction
<b>Transfer of the accounting data to a memory stick</b> Upon the end of the client relationship, the client's accounting data will be saved on a memory stick and delivered to the client as a registered letter.	250 €

### **monthly price**

<b>Personal accountant</b>	19 € / month
<b>Construction sector accounting</b>	27 € / month

### **Additional accounting or payroll services at an hourly rate of 91 €/h**

We also help our clients with many other financial management and payroll tasks.



## Additional services at an hourly rate

91 €/h



### ACCOUNTING

- + Handling of additional bank accounts
- + Supplementary tax return forms (other than 6B/5 and supplementary form 62)
- + Additional measures related to the recording of loans
- + Processing of sources of income other than the principal activity in the accounts
- + Processing of rental income in the accounts
- + Fixed assets accounting and calculation of depreciation
- + Tax prepayment recalculation
- + Dividend calculation/clarification
- + Notification of shareholder loan
- + Posting of credit card invoices and cash transactions and processing of receipts
- + Processing of debt recovery transactions
- + Clarification of incomplete or unclear data
- + Any other additional accounting services not listed above

### PAYROLL

- + Vacation salary and vacation bonus calculations and payments
- + Kela allowance claims, accident notifications and pay certificates
- + Calculation of the final pay
- + Additional work at the turn of the year
- + Work related to the correction of incorrect or incomplete information (e.g. replacement and cancellation reports in the Incomes Register and voluntary pension insurance payments)
- + Urgent processing of material submitted after the agreed deadline and required by the service, incl. separate payroll runs
- + Manual processing and clarification of payroll material, personal data and other material (e.g. manual interpretation of working hours, setting up new staff)
- + Making changes to the employment relationship that affect payroll (e.g. change from monthly to hourly pay)
- + Payroll advice by email and phone
- + Any other additional payroll services not listed above

### We are happy to help!

✉ go@accountor.fi ☎ +358 20 744 7759

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